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INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN : NEW DELHI 110 001

F.No. Fin.1(26)/2017-Budget

Dated : 21.09.2017

To,

Director of all Research Institutes/ National Research Centres/ Project Directorates/ Bureaus / ATARIs, etc.

Subject : **Implementation of PFMS in ICAR- reg.**

Sir:

The issue relates to implementation of PFMS across ICAR as mandated by the GOI. PFMS consists of EAT (Expenditure Advances and Transfers) Module and Utilization Certificate (UC) Generation to capture expenditure in Government schemes in which ICAR receives funds, viz. Crop Science, Horticulture Science, Natural Resource Management, Animal Sciences, Fisheries Sciences, Economic Statistics & Management, Agricultural Engineering, Agricultural Education, Agricultural Extension, CRAI (NICRA), NASF, ICAR Hqrs Administration etc.

ICAR has been receiving funds through DARE since 2009-10 using PFMS (erstwhile CPSMS). ICAR started using the Transfer module out of EAT module for the fund flow to the next level, i.e. to the constituent units of ICAR w.e.f. 1.4.2017.

The fund flow to the next level, i.e. to other implementing agencies, viz. ICAR units, SAUs, KVKs, Societies, NGOs etc., is to be ensured till the level of expending unit. For this, the agencies are to be mapped in the respective schemes through which they are to receive funds. The work of mapping of such schemes has almost been completed at ICAR hqrs for the second level mapping, after gathering such information from the ICAR institutes.

Government has made PFMS mandatory to centrally monitor the expenditure in the government schemes. Hence, the expenditure is to be booked using Expenditure & Advances module of PFMS in order to facilitate GOI to monitor and analyze expenditure incurred by the spending units under each of the Government Schemes.

The Government of India aims at the comprehensive rollout of PFMS across all ministries latest by 30th September 2017.

ICAR has been advised to implement all the three components of EAT module till the level of spending units. Accordingly, rigorous efforts are being made to bring all ICAR units onboard with PFMS for smooth implementation. ICAR has been using its own FMS-MIS module

to capture expenditure and generate financial statements. Now that, PFMS has been made mandatory, a policy decision has been taken to concurrently use both the packages, i.e. FMS-MIS and PFMS, keeping in view the statutory obligation of using PFMS and the accounting ease with FMS-MIS, besides other related issues. Accordingly, the following issues were flagged and have been approved by the Competent Authority at the Council level which may be noted down by all concerned for effective rollout of PFMS in ICAR:

1. Roles and Responsibilities of DDO and Accounts officers for using EAT module of PFMS, would remain same as they are on FMS. (Refer Annexure-I)
2. The Trainers' training program on PFMS has been conducted for Accounts officers of ICAR. The trainings of DDOs must be carried out by contacting agencies/ banks who are imparting such training and also by contacting master trainers on PFMS in ICAR. All such details are available on ICAR website which may be referred to.
3. ICAR is required to operate FMS-MIS software as well so that the financial statements are generated for the Government Grants as well as various sponsored projects functional at ICAR units' level. FMS-MIS software would have to be used for all accounting and financial operations. PFMS would be used for the purpose of reporting to GOI, and for all other purposes and financial needs, FMS would have to be used as well. However, certain modifications would require to be made in FMS software so as to ensure the flow of validation gets connected to generation of PPA from PFMS for payments of bills. It may also be noted that the possibility of both the packages is being looked into by PFMS & NIC Cell as such. Detailed guidelines on how to use both the packages concurrently, is being issued separately.
4. The Print Payment Advice (PPA) is recognized by banks as the banks are integrated with PFMS and it can be used instead of Cheques. ICAR Hqrs has already started generating PPA for transfer of funds to its units which seems to be an easier mode of payment. Accordingly, all the ICAR units are advised to generate PPA instead of issuing cheques which would also require two signatories before the PPA is sent to the bank. The entries thereafter in Cash Book would be made from PPA number issued by PFMS software.
5. The date of effective implementation of complete rollout of EAT module of PFMS for ICAR has been set as 30th September 2017, by Ministry of Finance. Therefore, all the ICAR units are advised to upload onetime historical data related to expenditure till 30.09.2017. The units should start booking expenditure using Expenditure & Advances module on PFMS from the date of complete roll out, i.e. 1.10.2017.

As per the latest instruction from the Ministry of Finance dated 12.09.2017 (Annexure-II), it has been emphasized that the fund release should take place according to the bank balance available on PFMS. This itself indicates that the implementation of PFMS for expenditure booking has been made mandatory through PFMS and the progress is also being closely monitored by MOF. It is, therefore, hoped that you will extend all the co-operation and support which is necessarily required for smooth

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implementation of PFMS for whole of ICAR. You are requested to issue necessary directions to all the concerned F&AOs and DDOs of the institute in this regard and also to take a proactive approach for making the scheme operational by the targeted date. In case of any further clarification on any issue related to PFMS, you may contact at *pfms.icar@gmail.com*.

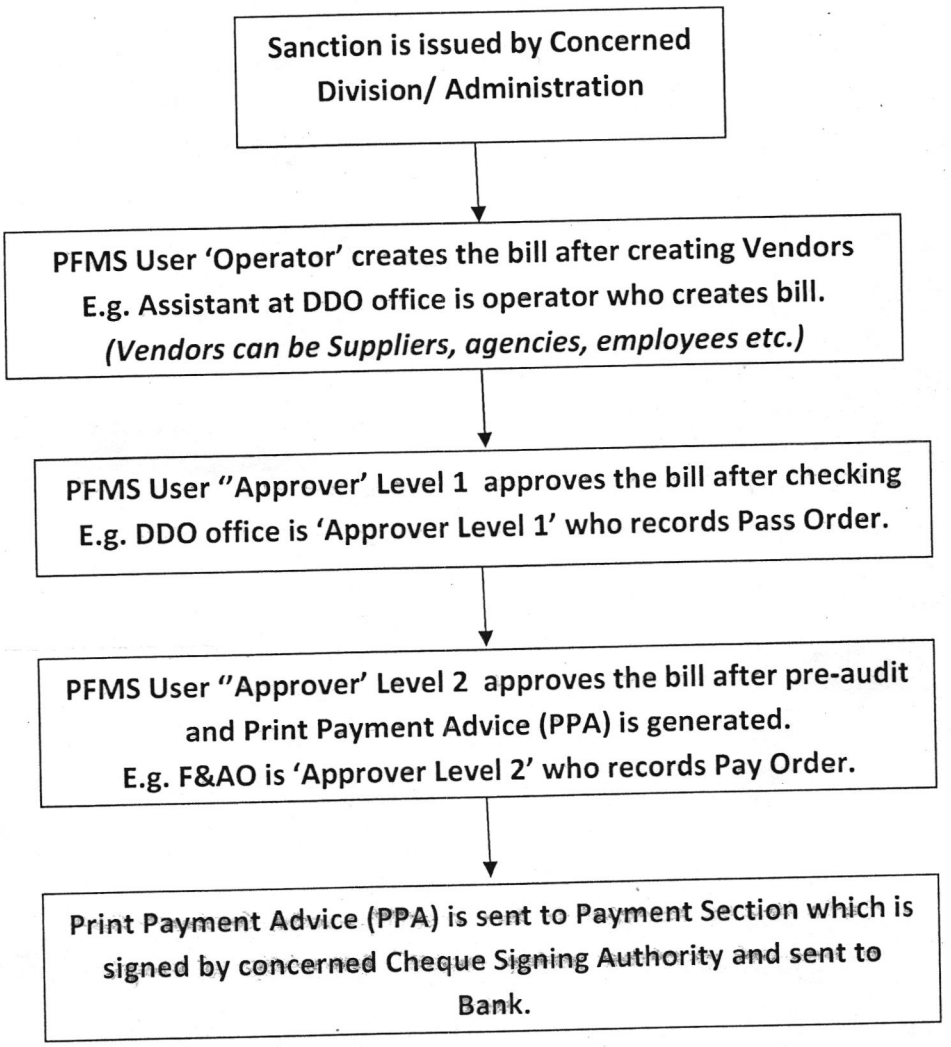
This issues with the approval of AS&FA (DARE/ICAR).

Yours faithfully,

3/2/18

(Devendra Kumar)
Director (Finance)

'Annexure – I'


Sanction is issued by Concerned Division/ Administration
PFMS User 'Operator' creates the bill after creating Vendors E.g. Assistant at DDO office is operator who creates bill. (Vendors can be Suppliers, agencies, employees etc.)
PFMS User ''Approver' Level 1 approves the bill after checking E.g. DDO office is 'Approver Level 1' who records Pass Order.
PFMS User ''Approver' Level 2 approves the bill after pre-audit and Print Payment Advice (PPA) is generated. E.g. F&AO is 'Approver Level 2' who records Pay Order.
Print Payment Advice (PPA) is sent to Payment Section which is signed by concerned Cheque Signing Authority and sent to Bank.

'ANNEXURE-B'

F. No.48(06)/PF-II/2016
Government of India
Ministry of Finance
Department of Expenditure
Public Finance (Central – I) Division
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North Block, New Delhi,
Dated, the 12th September, 2017

OFFICE MEMORANDUM

Subject: On boarding of all Central Sector Schemes on PFMS (target date: 30th September, 2017) – Mandatory release of grants through PFMS.

The universal roll out of the Public Financial Management System (PFMS) for Central Sector (CS) schemes is currently underway. In this regard reference may be made inter alia to F. No. 66(29)PF-II/2016 dated 15th July 2016; D.O.No.C-13015(487)/MFCGA/PFMS/2017-18/3813 to 3831; D.O. No. C-13015(487)/MFCGA/PFMS/2017-18/3927 to 3954, wherein universal roll out of PFMS and Expenditure, Advance and Transfer (EAT) module for all Programme Implementing Agencies (PIAs) at all levels for the Central Sector schemes was to be completed in two phases for two different groups of ministries by 31st August 2017 and 30th September 2017 respectively which is as under:

I. Phase – I: 14 major Ministries/Departments constituting 2/3rd of the Central Sector Budget by 31st August, 2017.

II. Phase – II: It will cover remaining Ministries /Departments by 30th September, 2017.

2. This involves registration of all the Central Sector schemes and all of their implementing agencies at all levels on PFMS and use of EAT module by all these implementing agencies. The PFMS/EAT module will ensure complete tracking of funds up to last mile and also ensure Just in Time release of funds.

3. In this regard, attention is also invited to the Rule 230 of GFR 2017 wherein it has been mandated that the Programme Division of Ministries/Departments shall take the help of PFMS portal to know the bank balance of the recipients before making each release. And the instructions of DoE regarding use of PFMS portal for Central Sector Schemes issued from time to time shall be strictly followed by all Ministries/Departments. Rule 230 also mandates that the principles of "just-in-time" release should be applied for releases in respect of all payments to the extent possible.

4. In view of the expected completion of roll out of PFMS in all Central Sector Schemes, it has now been decided that with effect from 1st October, 2017, releases for Central Sector Schemes for all level of Implementing Agencies (IAs) will only be made through PFMS. Further releases shall only be made based on balances available in PFMS as per the EAT module data for the respective agency in line with the express provisions of Rule 230 of GFR 2017.

5. In view of the above, all Ministries/Departments are directed to ensure that further release of funds in respect of Central Sector Schemes from 1st October 2017 onwards are processed with the expenditure/balance details available in PFMS. It is also to be ensured that all PIAs mandatorily use EAT module of PFMS w.e.f. 1st October 2017.

6. This issues with the approval of Finance Secretary.

12/09/2017

(Chittaranjan Dash)
Director (PFC.I)
Ph.011-23093109
[chittaranjan.dash@nic.in]

To,

1. All Secretaries to the Government of India
2. All Financial Advisors of the Government of India
3. Principal CCAs/CCAs of all Ministries/Departments

Copy for information to:

1. PPS to Finance secretary
2. Sr. PPS to CGA
3. PS to Project Director, PFMS
4. PPS to Additional Secretary, NITI Aayog