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# FINANCIAL ASSISTANCE MANAGEMENT SYSTEM

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भाकृअनुषु  
ICAR

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# 1. Introduction

Scientific Societies play a major role in promoting interest and enhancing quality of research. The Indian Council of Agricultural Research, New Delhi has been operating a scheme for grant of financial assistance to scientific societies and academic institutions engaged in the field of agriculture and allied disciplines for meeting part of expenditure on publication of their journals and for holding international/national seminars/symposia out of Funds of Scheme Societies/ Award/Regional Committee subhead Support to Scientific Societies. There exists a considerable variation in the purpose and quality of conferences and publication of Journals. The criteria for evaluation of these activities of Societies have been evolved during past years.

**Financial Assistance Management System for Conferences & Journals (FAMSCJ)** is an online system for managing the following grants given by the ICAR:-


- a) For grant of financial assistance to scientific societies for organizing National / International Conferences/ Seminars /Symposia
- b) For Publication of Scientific Journals


The work flow process is digitized in FAMSCJ to reduce delays in financial grants for the above mentioned purposes. Online application, approval process and tracking of application's status by ICAR officials. The FAMSCJ will make the financial assistance approval process more efficient and transparent.

## **The Key-Features of FAMSCJ**

- Online financial assistance application (proposal) process
- Online application assessment process
- Online tracking of application's current status
- Automatic sanction letter generation process
- Downloading of sanction letter by concerned applicant
- Online submission of report by concerned applicant

## 2. Homepage

support.cfams@icar.gov.in 

 Home About Guidelines Register Circulars Contact

### ICAR - FAMSCJ

## Financial Assistance Management System

for Conferences & Journals

[REGISTER](#) [MANUAL](#)

### Login

**Username/Email**  
username@icar.gov.in

**Password**  
Password

[Forgot Password](#)

[SUBMIT](#)

### Financial Assistance Management System

Scientific Societies play a major role in promoting interest and enhancing quality of research. The Indian Council of Agricultural Research, New Delhi has been operating a scheme for grant of financial assistance to scientific societies and academic institutions engaged in the field of agriculture and allied disciplines for meeting part of expenditure on publication of their journals and for holding international/national seminars/symposia out of Funds of Scheme Societies/ Award/Regional Committee subhead Support to Scientific Societies. There exists a considerable variation in the purpose and quality of conferences and publication of Journals. The criteria for evaluation of these activities of Societies have been evolved during past years.

[LEARN MORE](#)

### OUR GRANTS COULD HELP YOU TO



48

Total Applications



11

Journal Applications



33

National Conference Applications



4

International Conference Applications



### Financial Assistance Management System

Indian Council of Agricultural Research  
Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110 001. INDIA  
For further Assistance, Please mail us at [support.cfams@icar.gov.in](mailto:support.cfams@icar.gov.in)

### 3. Registration Process

- Go to Homepage and Click on Register button for viewing the Registration form.

The screenshot shows the homepage of the ICAR-FAMSCJ Financial Assistance Management System. The navigation bar includes 'Home', 'About', 'Guidelines', 'Register' (highlighted with a red box), 'Circulars', and 'Contact'. The main content area features the system title and two buttons: 'REGISTER' (circled in red) and 'MANUAL'. A 'Login' form is also visible on the right side of the page.

- Registration page will open.

The screenshot shows the header of the 'Registration Form' page. The title 'Registration Form' is centered, with a breadcrumb trail 'Home > Registration Form' below it.

#### - Organisation Details -

Fields Marked \* are Mandatory

Organisation Type* -----Select-----	Organisation* Enter Organisation Name
Organisation Address* Address Line1	State and Pincode* -----Select----- Pincode
Phone No.* Phone Number	Fax Fax Number
Website URL Organisation Website URL	

#### - Additional Information -

Year of Establishment* -----Select-----	Registered under the Societies Registration Act 1860 or Any Similar Act? -Select-
Societies Registration Act 1860 Registration Number Enter Registration No.	Self-attested copy of Societies Registration Act 1860 (Max PDF size allowed 4MB) Choose File No file chosen
NITI Aayog Registration Number Enter Niti Aayog No.	Self-attested copy of Niti Aayog Registration (Max PDF size allowed 4MB) Choose File No file chosen
PAN Number* Enter Pan No.	Main areas of Work* Areas of work of Organisation

Note- It is Mandatory To Provide Niti Aayog Registration Details and Society Registration Details (\*Except for ICAR institutes and SAUs)

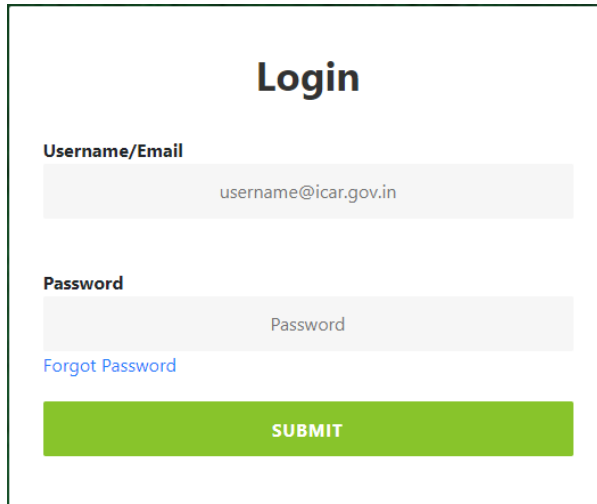
- Login Details -

E-Mail Id*	Password*
<input type="text" value="Enter Email ID for Userid"/>	<input type="text" value="Enter secure Password"/>
Confirm Password*	
<input type="text" value="Please confirm Password"/>	
<input type="button" value="Register"/>	

- 
- Fill in the relevant details as required.
  - Submit application by clicking on Register button. Your application will be submitted sent to Technical coordination Section for Approval and document verification.
  - You will be able to login only once your Registration is approved. You will receive Mail notification upon profile approval.

## 4. Login Page

- Access the portal through URL - <https://famsci.icar.gov.in/>



The screenshot shows a login form with the following elements:

- Username/Email**: A text input field containing the placeholder text "username@icar.gov.in".
- Password**: A text input field containing the placeholder text "Password".
- Forgot Password**: A blue text link located below the password field.
- SUBMIT**: A green button with white text located at the bottom of the form.

- Enter your login credentials and click Submit.
- You will be able to login only once your Registration is approved. You will receive Mail notification upon profile approval.

## 5. Pages After Login for Societies

### 5.1 Profile Page

This page contains information about the Society as entered by the user while registration.

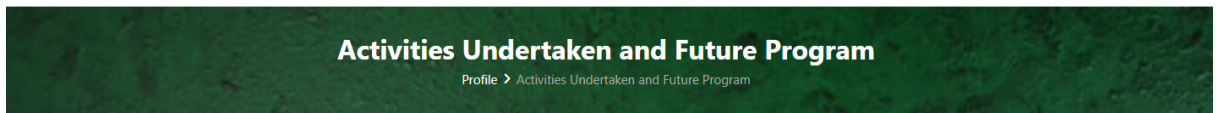
### 5.2 Add yearly Information

Add previous year information for Activities Undertaken, Financial Position of the society, Financial Assistance received, expenditure on journal publication and Upload relevant documents.

Information once saved cannot be edited and will be used for applying for all grants in future (if the information falls under the 3years bracket)

No need to add redundant information every year.

#### 5.2.1 Activities undertaken and Future Programs



Note: Please Add Information and finalize it by clicking Submit button!!

1.Conferences/Seminars/Symposia organized during the last 3 years and their outcome/follow up action

Year	Type	Details
2021-2022	Conference	seminar was organized successfully on statistics and computers
2021-2022	Seminar	seminar was organized successfully on statistics <a href="#">Edit Delete</a>
2019-2020	Symposium	seminar was organized successfully on statistics
2021-2022	Conference	good seminar ok

Year	Type	Details	
<input type="text" value="2021-2022"/>	<input type="text" value="Conference"/>	<input type="text"/>	<input type="button" value="Add"/>

2.Journals,Newsletters & Proceedings out during the last 3 years


Year	Type	Details
2021-2022	Journals	Individuals who have filed their returns for past years will find it easier to get their loans approved by banks and financial institutions. The loan process becomes faster and less complicated. <a href="#">Edit Delete</a>
2021-2022	Proceedings	Delhi is home to the second highest number of billionaires and millionaires of any city in India.

Year	Type	Details	
<input type="text" value="2021-2022"/>	<input type="text" value="Journals"/>	<input type="text"/>	<input type="button" value="Add"/>



## 5.2.2 Financial Position

support.cfams@icar.gov.in f t v

 Profile Add Yearly Information Conference Journal [Logout](#)

### Financial Position


Profile > Financial Position

Note: Please Add Information and finalize it by clicking Submit button!!

Year	Receipt(in Rs.)	Expenditure(in Rs.)
2021-2022	97865657	788
2020-2021	200000	45000 <a href="#">Edit Delete</a>
2019-2020	500	20 <a href="#">Edit Delete</a>

Year	Receipt(in Rs.)	Expenditure(in Rs.)	
<input type="text" value="2021-2022"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>


Note: Information once Submitted cannot be Edited or Deleted. Please make sure the Information filled is Correct and validated, as it will be used for Applying Grants!!

 **Financial Assistance Management System**  
 Indian Council of Agricultural Research  
 Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110 001, INDIA  
 For further Assistance, Please mail us at [support.cfams@icar.gov.in](mailto:support.cfams@icar.gov.in)

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## 5.2.3 Financial Assistance Received

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 Profile Add Yearly Information Conference Journal [Logout](#)

### Financial Assistance Received


Profile > Financial Assistance Received

Note: Please Add Information and finalize it by clicking Submit button!!

Year	Amount of Grant	Purpose	Total Expenditure Incurred	Amount of Grant Utilized	Has the Council accepted AUC?	Remarks
2021-2022	3435	grants	222	343	Yes	tr hth
2021-2022	44333	funds	600	100	-1	yes
2019-2020	100000	funding	20000	10000	Yes	<a href="#">Edit Delete</a>

Year	Grant	Purpose(in brief)	Expenditure	Grant utilized	AUC Accepted?	Remarks	
<input type="text" value="2021-2022"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="button" value="Add"/>

Note: Information once Submitted cannot be Edited or Deleted. Please make sure the Information filled is Correct and validated, as it will be used for Applying Grants!!

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## 5.2.4 Expenditure on Journal publication

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Profile

Add Yearly Information

Conference

Journal

Logout

### Total Expenditure on Journal Publication

Profile > Total Expenditure on Journal Publication

Note: Please Add Information and finalize it by clicking Submit button!!

Year	Receipt(in Rs.)	Expenditure(in Rs.)	AUC Status
2021-2022	767567567	6000	No
2020-2021	500	200	good <a href="#">Edit</a> <a href="#">Delete</a>

Year	Receipt(in Rs.)	Expenditure(in Rs.)	AUC Status	
<input type="text" value="2021-2022"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

Note: Information once Submitted cannot be Edited or Deleted. Please make sure the Information filled is Correct and validated, as it will be used for Applying Grants!!



### Financial Assistance Management System

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## 5.2.5 Upload Documents

### Documents Upload

Profile > Documents Upload

Please upload Yearly Documents for the following :-

1. Copy of the proceedings of Conferences, Journals & Publications in last three years
2. Audited statement of accounts of the Society for last three years
3. Audited income & expenditure statement and AUC of grant previously received

Maximum size allowed is 2MB

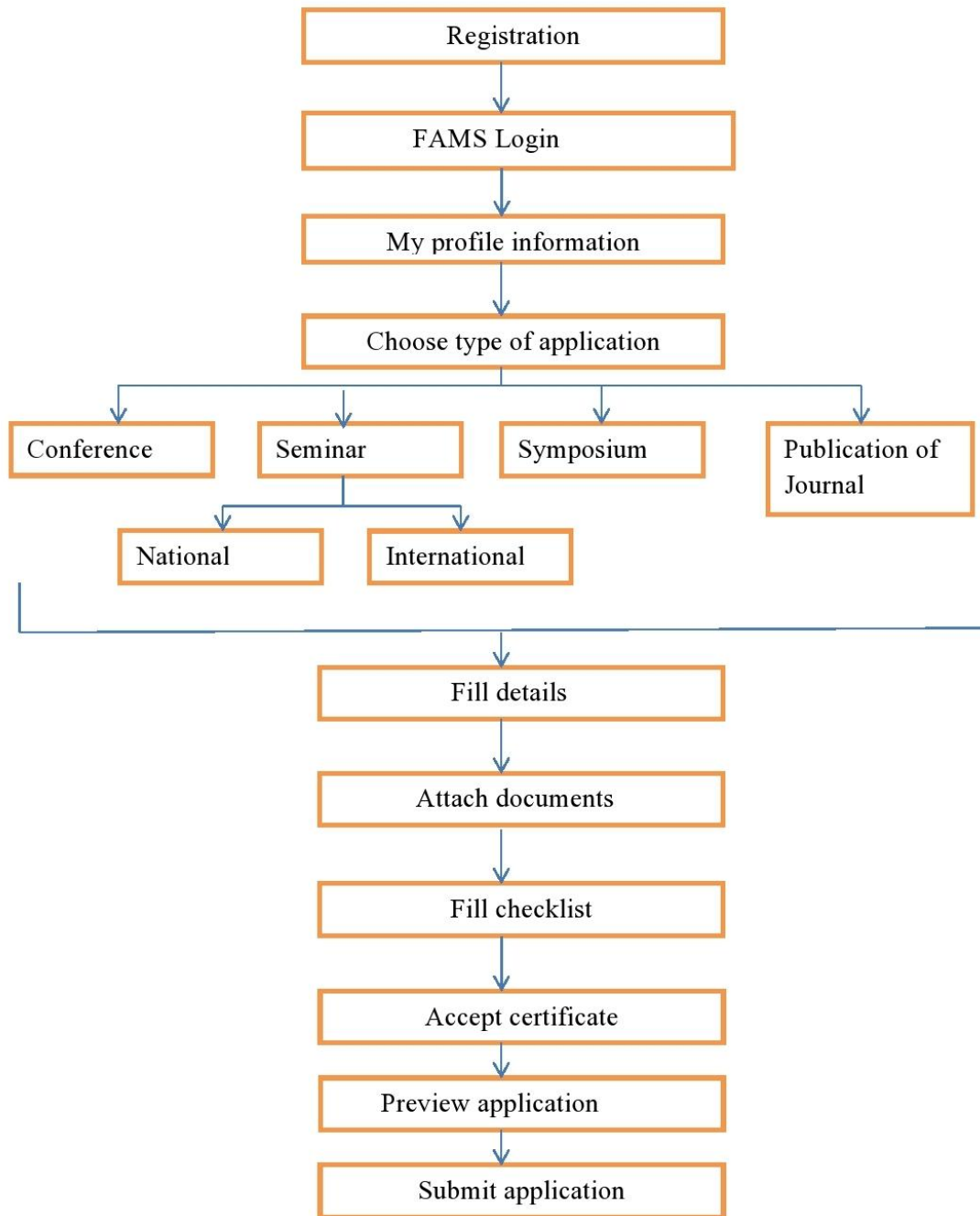
Select Year

Select Document Type

Choose File

Year	Document Type	
2021-2022	Audited statement of accounts of the Society	<a href="#">Download</a> <a href="#">Delete</a>
2019-2020	Audited income & expenditure statement and AUC of grant received	<a href="#">Download</a> <a href="#">Delete</a>
2019-2020	Audited statement of accounts of the Society	<a href="#">Download</a> <a href="#">Delete</a>

### 5.3 Filling Application for Grant



1. Depending upon the type of application you select application form appears.
2. Fill information.
3. Save application by clicking on Save button.
4. Application can be edited and the changes can be saved by clicking on Save button.

## 5.4 Conference/Seminar/Symposium

### 5.4.1 Create Application

User creates application by entering basic details like Event name, Event title, Event venue, Event Type, Event Mode and Event level .

With this feature the user cannot select any date before t+90 (in case of National) and t+180 in case of International.

User is not allowed to select end date smaller than start date of the event.



The screenshot displays the 'Event Details' form. It includes three dropdown menus: '1. Event Level' (set to '---Select---'), '2. Event Type' (set to '---Select---'), and '3. Event Mode' (set to '---Select---'). A green 'Create Application' button is positioned below these fields. A green-bordered box contains the following text:

No application for holding of Seminars/Symposia/Workshops/Conferences will be entertained if it is received after the time frame given below:  
**National Events:** For National Events, it would be not less than three(3) months before the date of Seminar/Symposia/Workshops/Conferences.  
**International Events:** For International Events, it would be not less than six(6) months before the date of Seminar/Symposia/Workshops/Conferences.

If user selects Event Level as National, then the date selection is by default set to 90 days ahead and in case of International event, the date selection is by default set to 180 days .

This screenshot shows the 'Event Details' form with 'National' selected for '1. Event Level' and 'Seminar' for '2. Event Type'. The '3. Event Mode' field is still '---Select---'. Fields for '4. Event Title', '5. Event Venue', '6. Start Date', and '7. End Date' are present but empty. A date picker is open over the '6. Start Date' field, showing 'December 2022' with a calendar grid. The grid shows the 2nd and 3rd of the month are highlighted. At the bottom of the page, there is a footer for 'Financial Assistance' from the 'Indian Council of Agricultural Research'.

## Create Application

Profile > Create Application

### Event Details

1. Event Level	<input type="text" value="International"/>	2. Event Type	<input type="text" value="Conference"/>
3. Event Mode	<input type="text" value="---Select---"/>	5. Event Venue	<input type="text"/>
4. Event Title	<input type="text"/>	7. End Date	<input type="text"/>
6. Start Date	<input type="text"/>		

## 5.4.2 Unsubmitted/Saved Applications

After creating the application, the detailed form can be accessed from Unsubmitted / Saved Applications

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f t in

Profile
Add Yearly Information
Conference
Journal
Logout

## Journals- List of Applications

Profile > List of Applications

S.No.	Application No	Title	Status				
1	JN202209001	IEEE Communications Survey	Created	<a href="#">Fill Details</a>	<a href="#">Upload Docs &amp; Certificate</a>	<a href="#">Checklist</a>	<a href="#">Preview</a>
2	FAMJ00000000002	Journal title is ok	Created	<a href="#">Fill Details</a>	<a href="#">Upload Docs &amp; Certificate</a>	<a href="#">Checklist</a>	<a href="#">Preview</a>
3	FAMJ00000000001	title	Created	<a href="#">Fill Details</a>	<a href="#">Upload Docs &amp; Certificate</a>	<a href="#">Checklist</a>	<a href="#">Preview</a>

**Fill Detailed Form:** Since the Application form is quite long so to make it user friendly it has been designed stepwise.

The information from Registration form and Event details comes prefilled and no reentering is required

Yearly information is also accepted once and comes prefilled in forms.

### Step 1: Organizational Information

## Application Form

[Application List](#) > [Application Form](#)

- 1. Organisation Details
- 2. Membership Details
- 3. Activities Undertaken and Future Programs
- 4. Financial Position
- 5. Estimated Expenditure & Income
- 6. Financial Assistance Required

Organisation Details

**1. Organisation Name**

**3. Year of Establishment**

**5. Whether Registered under the Societies Registration Act 1860 or equivalent**

**7. Main Areas of Work of the Institution**

**2. Organisation Address**

**4. Pan Number**

**6. Whether Registered with the NITI Aayog**

**8. AADHAR No. of Signatory and relevant Executive Committee Member**

Office Bearer Details

**1. Name of Officer Bearer (for Correspondence)**

**3. Phone No. of Officer Bearer**

**2. Address of Officer Bearer**

**4. Email of Officer Bearer**

[Save & Proceed >>](#)

Fill the required information and click and Save & Proceed. This information will be saved .

### Step 2: Membership Details

## Application Form

[Application List](#) > [Application Form](#)

- 1. Organisation Details
- 2. Membership Details
- 3. Activities Undertaken and Future Programs
- 4. Financial Position
- 5. Estimated Expenditure & Income
- 6. Financial Assistance Required

Membership Details

**1. Describe the Membership Eligibility Criteria**

**2. Amount collected as membership fee during last year (in Rs.)**

Number of Members and Membership Fee

Member Type	Fee (Rs)	Number
1. Life Members	<input type="text" value="3000"/>	<input type="text" value="120"/>
2. Institutional Members	<input type="text" value="4000"/>	<input type="text" value="400"/>
3. Scientist Members	<input type="text" value="12000"/>	<input type="text" value="60"/>
4. Student Members	<input type="text" value="500"/>	<input type="text" value="34"/>
5. Other Members (specify)	<input type="text" value="400"/>	<input type="text" value="50"/>
<b>Total</b>	<b>19900.00</b>	<b>664.00</b>

[<< Previous](#) [Save & Proceed >>](#)

Fill the required information and click and Save & Proceed. This information will be saved.

## Step 3: Activities under taken and Future Programs

Some information comes prefilled from the details filled in Previous years information tab.

- 1.Organisation Details
- 2.Membership Details
- 3.Activities Undertaken and Future Programs**
- 4.Financial Position
- 5.Estimated Expenditure & Income
- 6.Financial Assistance Required

### Activities Undertaken and Future Programs

Note: To Add Previous Year or Future Programs Information please go to Add Yearly Information > Activities Undertaken & Future Programs

**1.Conferences/Seminars/Symposia organized during the last 3 years and their outcome/follow up action**

Year	Type	Details
2021-2022	Conference	seminar was organized successfully on statistics and computers
2019-2020	Symposium	seminar was organized successfully on statistics
2021-2022	Conference	good seminar ok

**2.Journals,Newsletters & Proceedings out during the last 3 years**

Year	Type	Details
2021-2022	Proceedings	Delhi is home to the second highest number of billionaires and millionaires of any city in India.

**3.Publications brought out during the last 3years**

Year	Type	Details
2019-2020	Leaflets	Delhi hosted the inaugural 1951 Asian Games, 1982 Asian Games,.
2019-2020	Leaflets	dfgdfgdfd

**4.Future Programs**

Year	Type	Details
2022-2023	Brochures	good
2023-2024	Journals	testing journal
2022-2023	Brochures	ghfhvg

5. Whether copies of the above mentioned publications are being supplied regularly to ICAR library

6.Executive Committee/Council of the Society

- i. Composition
- ii. Mode of Election/Manner of Appointment

<< Previous  >>

Fill the required information and click and Save & Proceed. This information will be saved.

## Step 4: Financial Position

- 1.Organisation Details
- 2.Membership Details
- 3.Activities Undertaken and Future Programs
- 4.Financial Position
- 5.Estimated Expenditure & Income
- 6.Financial Assistance Required

Financial Position

Note: To Add Financial Position in previous years, Please go to Add Yearly Information > Add Financial Position

**1.Financial Position during the Last 3 Fiscal years**

Year	Receipt(In Rs.)	Expenditure(In Rs.)
2021-2022	97865657	788

**2. Whether the accounts of the organisation for the previous year have been audited by the auditors.(If So,please attach copy)**

**3. Whether the organisation agrees to maintain a separate account of the grant, if sanctioned by the Council**

**4.Details of Financial Assistance (in Rs) already received from the Council during the last three years and the purpose for which it was received**

Note: To Add Financial Assistance Received in previous years, Please go to Add Yearly Information > Financial Assistance Received

Year	Amount of Grant	Purpose	Total Expenditure Incurred	Amount of Grant Utilized	Has the Council accepted AUC?	Remarks
2021-2022	3435	grants	222	343	Yes	tr hth
2021-2022	44333	funds	600	100	-1	yes

**5. Amount of the ICAR Financial Support Received by the Society and Total Expenditure by the Society on publication of the Journal during the last three years**

Note: To Add Expenditure done on Journal Publication in previous years, Please go to Add Yearly Information > Expenditure on Journal Publication

Year	Receipt(In Rs.)	Expenditure(In Rs.)	AUC Status
2021-2022	767567567	6000	No

<< Previous
Save & Proceed >>

Fill the required information and click and Save & Proceed. This information will be saved.

## Step 5: Estimated Expenditure & income

- 1.Organisation Details
- 2.Membership Details
- 3.Activities Undertaken and Future Programs
- 4.Financial Position
- 5.Estimated Expenditure & Income
- 6.Financial Assistance Required

Estimated Expenditure & Income

**1.Estimated expenditure during the current financial year**

**2.Estimated Income during the current Financial Year**

a. Membership Fee	<input style="width: 90%;" type="text" value="30000"/>
b. Sale	<input style="width: 90%;" type="text" value="2000"/>
c. Other Sources	<input style="width: 90%;" type="text" value="450"/>

**3.Composition of the Editorial Board**

**4.Process of Peer Review (Panel of Reviewers)**

<< Previous
Save & Proceed >>

Fill the required information and click and Save & Proceed. This information will be saved.



## Step 6: Details of Financial Assistance Required

<b>1. Organisation Details</b> <b>2. Membership Details</b> <b>3. Activities Undertaken and Future Programs</b> <b>4. Financial Position</b> <b>5. Estimated Expenditure &amp; Income</b> <b>6. Financial Assistance Required</b>	<h3>Details of Financial Assistance Required</h3> <p><b>1. Amount of financial Assistance Sought from the Council</b></p> <table><thead><tr><th>Item of Expenditure</th><th>Amount sought from ICAR Rs(lakhs)</th></tr></thead><tbody><tr><td>1. Secretariat assistance</td><td><input type="text" value="1260"/></td></tr><tr><td>2. Honorarium to editorial staff</td><td><input type="text" value="5600"/></td></tr><tr><td>3. Cost of Stationary*</td><td><input type="text" value="450"/></td></tr><tr><td>4. Cost of printing and binding*</td><td><input type="text" value="345"/></td></tr><tr><td>5. Incidental Expenses paid for server support**</td><td><input type="text" value="8790"/></td></tr><tr><td>5. Any other (specify)</td><td><input type="text" value="7878"/></td></tr><tr><td><b>Total</b></td><td><input type="text" value="24323"/></td></tr></tbody></table> <p><b>*Not reimbursible for e-journals; **Reimbursable in case of e-journals</b></p> <p><b>2. Has a grant for any of the above purposes been applied for from any other sources? If yes, Please provide below details</b> <input type="text" value="No"/></p> <p>i. Name(s) of the Authority/Authorities concerned <input type="text"/></p> <p>ii. Purpose for which grant has been sought <input type="text"/></p> <p>iii. Amount of grant sought (in Lakhs) <input type="text"/></p> <p>iv. Amount of grant received (in Lakhs) <input type="text"/></p> <p><b>3. Whether the grant is acceptable to the Society/ Association/ Institution on the terms and conditions of the Council</b> <input type="text" value="Yes"/></p> <p><input type="button" value=" &lt;&lt; Previous"/> <input type="button" value=" Save &amp; Finish"/></p>	Item of Expenditure	Amount sought from ICAR Rs(lakhs)	1. Secretariat assistance	<input type="text" value="1260"/>	2. Honorarium to editorial staff	<input type="text" value="5600"/>	3. Cost of Stationary*	<input type="text" value="450"/>	4. Cost of printing and binding*	<input type="text" value="345"/>	5. Incidental Expenses paid for server support**	<input type="text" value="8790"/>	5. Any other (specify)	<input type="text" value="7878"/>	<b>Total</b>	<input type="text" value="24323"/>
Item of Expenditure	Amount sought from ICAR Rs(lakhs)																
1. Secretariat assistance	<input type="text" value="1260"/>																
2. Honorarium to editorial staff	<input type="text" value="5600"/>																
3. Cost of Stationary*	<input type="text" value="450"/>																
4. Cost of printing and binding*	<input type="text" value="345"/>																
5. Incidental Expenses paid for server support**	<input type="text" value="8790"/>																
5. Any other (specify)	<input type="text" value="7878"/>																
<b>Total</b>	<input type="text" value="24323"/>																

User can come back to previous step as well to make changes, the information filled persists across the steps .

## Upload Docs & Certificate

Upload the documents as mentioned in the note and upload signature of the Applicant.

**Documents Upload**

**Note : Please attach a single PDF(\*.pdf) containing Required documents in the following sequence :-**

1. Two Copies of the latest issues of the Journal
2. Copy of the proceedings of previous events held with the Council's assistance
3. In case of NGOs, Undertaking from the Academic body for collaboration

Maximum size allowed is 10MB

Choose File No file chosen

**Upload**

**File Uploaded**

JN202209001\_Documents.pdf [Download](#) [Delete](#)

---


**Date:** 03-09-2022

**Place:** Delhi

**Name of Applicant with Designation:** Dr.Shama

**Signature of Applicant**  
[in .jpg/ .png Format/File size not more than 512kb]

Choose File No file chosen



**Save**

Fill in the information in the certificate. And upload signature of the signing authority.

**Certificate**

a. The Information Given Above is Correct;

b. If the information is found to be incorrect on later date, I undertake to refund the entire amount of assistance to the Council;

c. The amount received will be utilized for the purpose(s) for which it is sanctioned;

d. I shall abide by all the decisions of the Council in this regard; and

e. Certified that Indian institute of agricultural research and statistical science (Name of Professional body/Society) shall abide by all terms and conditions of the scheme.

f. Checklist is attached.


**Date:** 03-09-2022

**Place:** New Delhi

**Name of Signing Authority with Designation(President or Secretary of Society/Head of the Institution/Vice-Chancellor with Seal of office):** Dr.V.P.Ray

**Signature of Signing Authority**  
[in .jpg/ .png Format/File size not more than 512kb]

Choose File No file chosen



**Save Certificate**

## Checklist

Fill in the check list.

- Support for holding Conference/Seminar/Symposium -

Sr. No.	Criteria	Compliance	Remarks if any!
1.	*Whether registered with the NITI Ayog?	<input checked="" type="radio"/> Yes <input type="radio"/> No	good
2.	*Is the application in the prescribed proforma of the ICAR?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
3.	*Is the application forwarded by the Society Headquarter?	<input checked="" type="radio"/> Yes <input type="radio"/> No	fine
4.	*Has the AUC been submitted with the application?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
5.	*Does the Society publish the journal regularly well in time?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
6.	*Has the application submitted before the prescribed deadline of the ICAR?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
7.	*Does the Journal fall in A/B/C category as per NAAS rating?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
8.	*Whether the application is signed by competent authority?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
9.	*Does the theme of the Journal align with the ICAR mandate?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
10.	*Whether the Journal publishes only refereed articles?	<input type="radio"/> Yes <input checked="" type="radio"/> No	not required
11.	*Whether following documents are enclosed?		
	a. *Copy of Society registration?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
	b. *Two copies of the latest issues of the Journal	<input checked="" type="radio"/> Yes <input type="radio"/> No	
	c. *Audited statement of accounts of the Society for last three years	<input checked="" type="radio"/> Yes <input type="radio"/> No	
	d. *Audited income & expenditure statement and AUC of grant previously received from the Council	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Save

1. Check and confirm the details filled in Preview application.
2. Applications submitted once cannot be edited.
3. Click on print button to Print/Save the application for future reference.
4. Click on Submit button to submit the application to the Technical coordination Section.

### 5.4.3 Submitted Applications

User can view Submitted Applications from **Conference > Submitted Application**.

If there are any comments from Undersecretary Technical Coordination that any changes are required then the user can read the comments here and Edit the application as per the comments and resubmit the application.

#### Conference- Submitted Applications

[Profile](#) > Submitted Applications

S.No.	Application No	Event Level	Event Type	Event date	Title	Status	Updation Required(if any)
1	CN202209002	National	Conference	12/29/2022-12/30/2022	Conference on Statistics	Processed	<a href="#">Preview</a>
2	CN202209001	National	Seminar	12/28/2022-12/29/2022	ggfr	In Process	<a href="#">Preview</a>
3	CI202207001	International	Seminar	01/11/2023-01/12/2023	intrnational event testing	Processed	<a href="#">Preview</a>

### 5.4.4 Processed Applications

User can view processed Applications from **Conference > Processed Application**.



[Profile](#)

[Add Yearly Information](#)

[Conference](#)

[Journal](#)

[Logout](#)

#### Journals- Processed Applications

[Profile](#) > Processed Applications

S.No.	Year	Application No	Title	Decision	Sanction Letter
1	2022	JN202209001	IEEE Communications Survey	Approved	<a href="#">Preview</a> <a href="#">View</a>



#### Financial Assistance Management System

Indian Council of Agricultural Research

Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110 001. INDIA

For further Assistance, Please mail us at [support.cjams@icar.gov.in](mailto:support.cjams@icar.gov.in)

## 5.5 Journal

### 5.5.1 Create Application

User needs to enter the basic information about the journal as asked in the application form.

Please check snapshot for Application form for seeking Financial Assistance by the Scientific Societies and Academic institutions for publications of the journals in Agriculture including Animal sciences and allied subjects.







Annexure II

Application Form for seeking Financial Assistance by the Scientific Societies and Academic Institutions for publication of the Journals in Agriculture including Animal Sciences and Allied Subjects

1.	Name of the Journal/Journal Title	<input type="text"/>
2.	Focus of the Journal	<input type="text"/>
3.	Periodicity of the Publication	
	(i) Date of publication of the 1 <sup>st</sup> issue of the journal	<input type="text" value="mm/dd/yyyy"/>
	(ii) How many issues are published in a year	<input type="text"/>
	(iii) Whether the publication of the journal is up to date?Volume number and year of the latest issue	<input type="text"/>
	(iv) Average number of papers and pages published in an issue of the journal during the last three years	<input type="text"/>
	(v) Whether two copies of all published issues of the journal are being sent regularly to the ICAR library(Yes/No)	<input type="text"/>
	(vi) Coverage by National/International Abstracting/Indexing Services	<input type="text"/>
4.	Present Status of Publication	<input type="text"/>
5.	Last volume and numbers published up to 31st March(ICAR will provide financial assistance only for those journals which are not more than one year behind the schedule)	<input type="text"/>
6.	Number in press	<input type="text"/>
7.	Numbers proposed to be brought out during the current year	<input type="text"/>
8.	Total Circulation of the Journal in India and abroad	<input type="text"/>
9.	NAAS rating of the Journal	<input type="text"/>
10.	Grading as per NAAS rating	<input type="text"/>

[Create Application](#)


support.cjfams@icar.gov.in   

 Profile Add Yearly Information Conference Journal [Logout](#)

## Create Journal Application

[Profile](#) > [Journal Application](#)

Your Application has been successfully Created!!!  
Application No.-'JN202209001'  
[Proceed to Fill Detailed Form >>](#)

 **Financial Assistance Management System**  
Indian Council of Agricultural Research  
Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110 001, INDIA  
For further Assistance, Please mail us at [support.cjfams@icar.gov.in](mailto:support.cjfams@icar.gov.in)

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**The detailed applications form filling and Certificate and Document upload procedure are same as for Conference/Seminar/Symposium.**